



School's Out! Programs Registration, Policies, & Procedures

Procedures

- At least 2 weeks prior to the start of the program, the parent/guardian:
 - Submits completed health form(s) in UltraCamp account.
- At the start of each program day, the parent/guardian:
 - Assesses their child's health before coming to the program.
 - Applies bug spray and sunscreen before drop-off. (Our staff is not permitted to apply these products to participants.)
- At drop-off:
 - Participants may arrive no more than 15 minutes before the published start time of the program.
 - Adults dropping off children will sign in each participant at the time of drop-off.
- While at the program:
 - Participants must bring a water bottle.
 - Participants must bring a bag lunch each day. We encourage the use of reusable lunch bags and food containers.
- At pick up:
 - Participants are to be picked up promptly at the end time of the program each day.
 - **Adults should bring a picture ID to pick up;** proof of identification is required to pick up a child.
 - Only adults listed on your child's health form will be permitted to pick up.

Registration

Pricing

Parents and grandparents at Cincinnati Nature Center Family Membership level and above receive discounted prices on all the programs. Membership must be current at the time of registration and the program to qualify.

How to Register

Registration is only accepted online at www.CincyNature.org. Program registrations are not accepted by phone or mail. You may also visit the Rowe Visitor Center, and staff will assist you with online registration. For more information, contact the Registrar at (513) 831-1711, ext. 129.

Wait List

Children registered for the wait list will be contacted by email in the order their registrations were received. Please provide a preferred email address so you can be reached if an opening becomes available. If registration does not take place within 24 hours of the email contact, the next person on the list will automatically be contacted. If the opening is within one week of the program start date, the 24-hour response policy will not apply.

Other Registration Information

- All programs require preregistration and payment at the time of registration.
- Please provide an email address that is checked frequently to ensure the receipt of important program correspondence and reminders.
- Health forms are required for all participants. Your child's health form can be filled out after logging in to your [UltraCamp account](#).

Program Policies

Cancellation and Transfer Policies

All cancellation requests must be completed online by logging into your registration account ([UltraCamp](#)) and canceling your reservation. In order to receive a refund, the cancellation must be received online by 9 am two weeks prior to the start of the program.

- All cancellations for one-day programs are subject to a \$20 administrative fee per registration.
- Cancellations made with less than two weeks' notice will not be refunded.
- Transfers are not permitted; transfers from one program into another are considered a cancellation. It is the registrant's responsibility to re-register the participant online.

If you have questions, please email registrar@cincynature.org.

Drop Off

- Please stop at the gatehouse every time you arrive to let our staff know you are here for a program.
- After stopping at the gatehouse at Rowe Woods, please drive with caution; the speed limit is 15 mph!
- Participants may arrive no more than 15 minutes before the published start time of the program.
- Adults dropping off children will sign in each participant at the time of drop-off.
- If you need accommodation for pick-up or drop-off, please reach out to staff to discuss options.
- If you know your child will be late or not attending, please text or call (513) 200-5549.

Pick Up

- At pick-up, participants are required to be picked up promptly at the end time of the program each day.
- **Please bring a picture ID to pick up;** proof of identification is required to pick up a child.
- Only adults listed on your child's health form will be permitted to pick up.
 - Please finalize any authorized pick-up individuals in your [UltraCamp account](#) 5 days before the program begins.
 - Changes after this date can be communicated to the program staff at drop-off or pick-up for the program. If another adult is to pick up your child or carpool, indicate that person's name on the sign-in sheet.

Other Policies

- All children must be potty-trained.
- Participants are not permitted to use cell phones while at the program. It's best to leave all electronics, including smartwatches, at home. If a participant is seen using a phone, staff will put it in a safe space until pick-up time. If your child needs a phone for a health or safety reason, please indicate it on their health form and contact the staff before the start of the program.
 - If you need to reach your child while they're at the program, please call the staff at (513) 200-5549.
- Staff are not permitted to administer or carry medication for children, except for emergency medications such as EpiPens, Benadryl (for allergic reactions), and Inhalers (for asthma). Please address any medical needs personally with our staff so that we can ensure your child's safety.
- Our staff cannot apply bug spray or sunscreen to participants; please apply them to your child before they are dropped off at the program.
- Participants and staff members are not permitted to attend the program until they are fever-free for 24 hours without the use of fever-reducing medication.

Grouping Policy and Procedure

Children will be separated into groups by age for all the programs.

***Please note that our policies are subject to change based on conditions at the time of the program. Please see our website at www.CincyNature.org for updates.**

Frequently Asked Questions

Q: What makes CincyNature programs special?

A: All School's Out! programs at Cincinnati Nature Center are designed with the goal of providing fun, hands-on, educational experiences in nature for children ages 5 to 10 years. Our programs challenge kids to be active and creative while developing confidence and social skills in a natural setting. Our small participant-to-staff ratio allows for increased personalized attention for our participants. Our program instructors make the programs engaging and joyful for kids while promoting inclusiveness, safety, age-appropriateness, and passion for nature.

Q: What safety measures are you taking at the program?

A: The program counselors know that participant safety is the first priority. We have worked hard to provide for the safety of your child by using consideration of recommendations made by the Centers for Disease Control and local health agencies. Staff members are trained in first aid and CPR prior to the start of the program. Water safety protocol demands that participants and staff wear life jackets when canoeing and during more challenging stream hikes.

Q: The description says this program includes a wide range of ages. How will you maintain age-appropriate experiences for my child?

A: Each program has something special to offer to all children within the designated age range. The programs with a wide mixed-age audience are separated into smaller, age-appropriate groups.

Q: My young child is outside of the age range for a certain program; can they still attend? They're advanced for their age.

A: We do not allow children outside of the designated age range to join the program. The programs are carefully designed for specific age groups and, within most of our programs, children are further separated into smaller, similarly aged groups to ensure the best quality experience at the program.

Q: Can my child bring a phone or smartwatch?

A: No. Participants are not permitted to use cell phones or smartwatches at any CincyNature program. In an increasingly virtual world, being tech-free during the program is essential for the development of participants. Keeping cell phones and smartwatches at home allows participants to develop their social skills with face-to-face communication and practice of empathy. Without a cell phone, participants can immerse themselves in the beauty of nature, stimulating an appreciation for it. If a participant is seen using a phone, the Site Coordinator will put it in a safe space until pick-up time. If your child needs a phone for a health or safety reason, please indicate it on their health form and contact the staff before the start of the program.

Q: Do you provide accommodation for participants with disabilities or specific support needs?

A: We're committed to creating an inclusive and supportive environment for all children. We work with families to provide reasonable accommodations that ensure every participant can participate safely and fully in our programs. Please contact us at camps@cincynature.org to set up a time to discuss your child's specific situation and how we can best support your family.

Q: My child has food allergies. How do you accommodate?

A: Over the years, we have had many participants with food allergies. The action we take depends upon the severity of the allergy. Children with strong allergies eat away from members of the group with those products. (For example, a whole table of participants and staff who do not have peanut products in their lunches will sit together at a table or use a designated nut-free picnic blanket.)

Q: May I attend the program with my child?

A: Parents/Guardians drop their children off for all of our drop-off programs. Our well-trained counselors provide experiences that help increase your child's confidence in an inclusive, age-appropriate environment.

QUESTIONS?

If you have questions regarding the program content, structure, staffing, or accommodations, please contact us directly:

CincyNature programs for participants ages 5-10:

- Reach out to **Anne Horne** at ahorne@cincynature.org or (513) 831-1711, ext. 150.

Registration Queries:

- Reach out to our **Registrar** at registrar@cincynature.org or (513) 831-1711, ext. 129.